

# BELGRAVE SCHOOL

## Green Class Curriculum

**September 2022 to July 2023**

In Green Class, students are taught an exciting and varied curriculum in preparation for both GCSEs and functional skills studies – many lessons are held in small groups to cater for a wide range of abilities with the emphasis of the application of skills vital to everyday independent living. Within this framework, a wide range of subjects is covered.

ICT lessons prepare and build confidence and life skills to use ICT effectively, independently and safely. Additional support is given through communication and study skills sessions – held in small groups, to strengthen basic skills for the benefit of study in all other areas. Enrichment lessons also give students the opportunity to follow a suggested line of enquiry as individuals, pairs or groups – students are encouraged to share their own interests with others in creative ways as well as learn about new topics.

Art
English Language
English Literature
Geography
Maths
PE
PSHE
Science

### Art

Students can follow the GCSE pathway or study Art as a creative life skill. The programme is tailor-made to meet each student's needs individually and support them to reach their full potential. Workshops are held designed to give confidence and essential skills required at GCSE level art. Building on what students have already learnt, we will support their development in researching artists, art styles and themes and exploring their own creative ideas, experimenting with materials, processes, and techniques. Alongside this, we will guide our students to understand how to record and annotate their findings to convey their ideas effectively. All of the learning will be supported by a wide variety of learning tools. These include teacher-led activities, online digital material, PowerPoints, inspirational outings, and gallery visits. The students will keep a sketchbook and art folder that will document their learning, and showcase their creative explorations.

Art GCSE areas of study include drawing, painting, sculpture, installation, lens-/light-based media photography and the moving image, printmaking, mixed media, and land art. These areas can overlap and be used in combination.

#### **AQA GCSE Art and Design (8202)**

**100% non exam**

#### **Unit 1 Portfolio**

(96 marks 60% of total GCSE)

Throughout Year 10 and term 1 of Year 11 (students will be individually guided as to their progress on this programme of study)

**No time limit**

**What is assessed:** portfolio selected from work undertaken during skills-building learning, mini projects and sustained projects.

### Unit 2 Externally set assignment

(96 marks 40% of total mark)

Question papers issued from 1 January.

Marked by the centre and moderated by AQA.

**Unlimited preparation time followed by 10 hours of supervised time.**

**What is assessed:** Sustained project, students respond to their chosen starting point from an externally set assignment paper relating to their subject title, evidencing coverage of all four assessment objectives

## English

### AQA GCSE English Language and English Literature

Debates, improvised drama and individual talks are included to stimulate a wide range of reading and writing, as well as to develop pupils' speaking and listening ability. Work on language includes the study of the arts of persuasion, argument and imaginative writing, as well as analysis of written and visual media. Students will use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation.

Literature also plays an important part - novels, plays and poetry are studied in appropriate detail. Students will read, understand and respond to texts: maintain a critical style and develop an informed personal response; use textual references, including quotations, to support and illustrate interpretations. Students will analyse the language, form and structure used by a writer to create meanings and effects, using relevant subject terminology where appropriate.

## Key Stage 4 GCSE English Language and English Literature – 2022-2023

### Scheme of work and delivery

Topic	Introduction	Lesson Content	Activities	Extension Work	Resources
English Language. Exam Practice. Writing to Discuss/Argue/Persuade (Exam)	Analysis of differing language styles with ref to audience and purpose.	Read and deconstruct range of texts: Tabloid v Broadsheet Papers, Non-fiction, Satire etc	Introduce terminology appropriate to topic. Look at use of Facts Vs Opinion. Study and practice exemplar questions from exam papers.	Group according to ability.	Teacher-devised worksheets. Newspapers and Magazines. AQA Textbook (if available).
Introduction to <b>Creative Writing</b> . Controlled Assessment linked to appropriate Task Bank. (Term 1 Y10/11)	Creative Writing. Select exemplar material for study linked to Task Bank. Prepare and write own piece.	Practice responses. Use AQA digital anthology as appropriate. Read contributions from	Read and review relevant material. Revisit paragraphing, structure and shaping. Some discussion of	Vary stimulus text according to ability.	AQA Digital Anthology. AQA Anthology. Task Banks.

		exemplar material.	narrative theory.		
<b>19<sup>th</sup> Century Text</b> (Exam) (Term 2 Y10/11)	Read text, preparation for Exam Unit.	Revision of Narrative Theory. Revisit character analysis. Plot structure. Themes.	Read text. Highlight these/ideas. Analyse Language and its effect. Present Powerpoint looking at comparative aspects of narratives.	Candidates can be grouped for discussion of themes/ideas according to ability.	AQA archive of past papers.  Differentiation by Outcome.
Contemporary and Literary Heritage Poetry. Study of <b>Relationships cluster in AQA Anthology.</b> (Exam – Unseen poetry)  Exam Skills – Lit Unit 2 Paper Prep.  (Term 3 Y10/11)	Study 14 poems from appropriate cluster as preparation for AQA Literature examination.	Reflect on Social, Cultural and Historical context. Consider how to study a poem. Look at comparative themes and ideas. Time management, planning a response. Looking at quotation and comparative responses.	Introduce poetic terminology. Analyse set poems. Present themes/images to class. Write class poem, own poem on theme. Practise timed essays. Work on integrated quotation. Focus on Language and how meaning is affected by technique.	IEP opportunity for more able – Powerpoint presentation of individual poem.	AQA Digital Anthology.  You Tube Film Clips and interviews.  AQA Past Paper archive.
Writing to Argue/Persuade.  Comparing Texts (Exam)  <b>Speaking and Listening Unit.</b> (NEA)  (Term 4 Y10/11)	Different styles/registers of writing. How to use rhetorical devices to influence and persuade reader.  20% of final grade for GCSE English Language. Consider skills required for Group, IEP and Drama-Focused.	Preparation for English Language Examination. Look at variety of writing media and review use of inference and emotive language in texts. Prepare for examination. Rhetorical speech. Consideration of different registers. Review code-	Read and analyse charity texts and transcripts of key speeches. Define and utilise key rhetorical terms. Review past papers and write practice timed responses.  Introduce candidates to assessment criteria for S&L then review tasks. Balloon Debate, Role-play, hot-	Extra-Time. Higher or Foundation tasks offered according to ability.  Encourage more complex topics for more able.	AQA Past paper archive.  The Great Debaters DVD  Newspapers/Magazines.  AQA S&L DVD. Teacher-created tasks.

		switching and develop sense of audience and purpose.	seating, real life context. Offer opportunity to explore spontaneous and prepared responses. View archive of AQA DVD for exempla.		
<b>Spoken Language Unit</b> (Term 5 Y10/11)	Controlled Assessment on Spoken Language. Appropriate Task to be chosen from AQA Task Bank. Focus on how Spoken Language differs from Written.	Introduce appropriate terminology (Idiolect, Sociolect, Code-switching etc). Prepare Glossary. Model application of terms. Individuals to collect own data for analysis to form basis of CA.	Compile Glossary. Text Friend and Parent. Produce Transcript and analyse language used. Extrapolate to develop analysis of idiolect. Watch varying different forms of Spoken Language (to include Scott and Bailey, Watson and Oliver, Hitler, Jade Goodey, TV Chefs).	Vary source material to provide content of more challenging nature. Focus on Assessment criteria for higher bands and set specific targets.	DVD of Scott and Bailey.  You Tube for clips.  OCR website for transcripts.  AQA digital Anthology.
Examination Skills – Use of Extra Time. (Exam)  <b>Functional Skills Assessment.</b>  Real Life skills – CV, Application Letters etc. (Term 6 Y10/11)	Introduction to using exam time appropriately. Planning and structuring a response. Proof-reading. Practice (and, where appropriate, sit the Functional Skills Level 1/Entry Level paper)  Write in a range of formal written styles (letter,	Practice papers. Sample responses.  Practice papers. Sample responses. FS (at appropriate level).  Work Experience Applications of Scenarios where	Read and review sample responses. Timed Essay Practice. Proof-reading practice. Opportunity of Grammar review. Read past papers. Review mark scheme and assessment criteria. Verbally plan responses. Write under timed conditions. Write in different formats and	Functional Skills Level 1/2/Entry Level.	AQA archive of past papers.  Teacher-devised work sheets. Exemplar material from Teachit.

	email, form filling)	appropriate material required.	styles. Consider audience and purpose. Review register.		
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Topic	Introduction	Lesson Content	Activities	Extension Work	Resources
<b>Set Text Blood Brothers</b>  (Term 1 Y10/11)	Read text preparation for Exam Unit.	Revision of Narrative Theory. Revisit character analysis. Plot structure. Themes.	Read text, background, historical context. Highlight these/ideas. Analyse Language and its effect. Present Powerpoint looking at comparative aspects of narratives. Practice papers and timed response practice.	Candidates can be grouped for discussion of themes/ideas according to ability.	Blood Brothers  AQA archive of past papers.
<b>Poetry Revision (Exam)</b>  <b>English Language – Exam Practice</b> (Term 2 Y10/11)	AQA Anthology – read Relationships Cluster and Study.  Developing skills to retrieve and infer. Presentation of a document and language features.	Treat Poems as Unseens – develop critical skills.  One week per question – work through skills needed for Questions 1-4.	Analyse and identify Language, Rhyme Scheme, Rhythm, Imagery. – Explore major themes and ideas.  Identify Facts Vs Opinions. Present documents visually. Use Prose texts and Newspapers to explore Inference.	Powerpoint Presentations to Yr 10.  Higher Tier Paper Study	AQA Anthology  AQA archive of past papers.
<b>Shakespeare comparative study and revision of</b>	Shakespeare play (R&J) to be revisited/studied	Look at features of Shakespeare’s work and time	Draw up plot family trees. Top Trumps for characters.	Task can be reworded/restructured according to ability group.	Three set texts.  Animated Shakespeare.

<p>Romeo and Juliet (Term 3 Y10/11)</p> <p><b>Speaking and Listening Assessment Opportunities.</b></p> <p>(Term 3 Y10/11)</p>	<p>Preparation for either IEP and/or Drama-Focused Task</p>	<p>(Social, Cultural, Historical Context) linked to 19<sup>th</sup> Century Poetry. Character Analysis, plot structure, introduction to language and imagery.</p> <p>Role-play investigating characters and who is to blame? Who drives the plot?</p>	<p>Keep Glossary. Interrogate soliloquies for imagery. Read and keep a record of two plays, characters and events. Plan and write CA. Comparative analysis covering themes.</p> <p>Set up task appropriate to text. Look at assessment criteria for S&amp;L. Record performances.</p>	<p>Planning of task will be tailored to needs of each individual.</p> <p>Encourage reflection on individual strengths and weaknesses. Set specific targets.</p>	<p>BBC Version of Shakespeare Revisited.</p> <p>Teachit.</p> <p>AQA Specifications and DVD archive of S&amp;L tasks.</p>
<p><b>Creative Writing</b></p> <p>Additional Opportunity</p> <p>(Term 4 Y10/11)</p>	<p>Resit opportunity to improve Yr 10 performance. CA (10%). Choose task from appropriate task bank.</p>	<p>Look at structuring, planning, plotting a narrative. Focus on style and expectations and features of a particular genre.</p>	<p>Practice papers and timed response practice.</p>	<p>Read exempla of appropriate style. Analyse and deconstruct varying techniques. Discuss vocabulary and narrative theory. Allow time to plan and write response.</p>	<p>Make varied expectations known. AQA Coursework Standardisation Material.</p>
<p>Extended Reading Revision (Set Text) (Exam) (Term 5 Y10/11)</p> <p><b>Exam Skills Practice</b> (Exam)</p> <p>(Term 6 Y10/11)</p>	<p>Textual study('A Christmas Carol'). Revise key themes, characters and language use.</p> <p>English Language Paper Practice.</p>	<p>Practise timed essays. Draft, structure and plan appropriate responses.</p> <p>Read and identify requirements of English P1. Six question – 4 reading, 2 writing. Review exempla and write own responses to each of the 5 sections.</p>	<p>Character trees. Narrative maps. Brain storms. Presentations to peers. Close analysis of language passages.</p> <p>Study past papers. Identify skills needed for each section. Develop mnemonics. Practise planning and structuring response.</p>	<p>Higher/Foundation Tier candidates working on different tasks.</p> <p>Grouped according to ability.</p>	<p>Set text. (Class copy and clean copy). York Notes AQA archive of past papers.</p> <p>AQA archive of past papers.</p>

# Geography

## The Living World

- **Ecosystems:** A small-scale ecosystem, ecosystems and change and global ecosystems.
- **Tropical Rainforests:** Rainforest characteristics, interdependences, adaptations, deforestation, rainforest value and sustainable management.
- **Hot Deserts:** Desert characteristics, desert ecosystems, development opportunities and challenges and desertification.

## Urban Issues and Challenges

- Global urban change and urbanisation factors.
- **Mumbai:** Location and growth, opportunities, challenges, planning for the urban poor.
- **Urban UK**
- **Bristol:** Location, migration, opportunities, challenges and UK urban regeneration.
- **Freiburg:** Sustainable living and urban transport strategies.

Within this topic, students will be expected to take part in a human geography field study around Bristol Temple Meads to collect and evaluate their own data.

## The Challenge of Natural Hazards

- **Natural Hazards**
- **Tectonic Hazards:** Plate tectonics theory, plate margin processes, tectonic hazards effects and responses, living with tectonic hazards and reducing hazard risk.
- **Weather Hazards:** Global atmospheric circulation, tropical storms distribution, tropical storms causes, structure, changes, effects, responses and reducing the risk.
- **UK:** weather hazards, extreme weather and future extreme weather.
- **Climate Change:** Evidence, possible causes, effects, mitigating climate change and adapting to climate change.

# Mathematics

## **AQA GCSE Mathematics (8300)**

GCSE Mathematics helps students develop a knowledge and understanding of:

- problem-solving
- reasoning
- applying maths in context
- the functional elements of maths.

As our Maths teaching is very individualised, depending on the pupils' ability and progress, some students will only attempt a sample of this material and others will do extra topics. The list below shows the key areas of study.

**See AQA 8300 Specification for content differences between the Foundation and Higher Level GCSE syllabi and examinations.**

Students should purchase the revision guide:

*GCSE AQA Mathematics For the Grade 9-1 Course – The Revision Guide. Publisher: CGP*

## Section 1 – Number

- Types of Number and BODMAS
- Word Problems
- Multiplying and Dividing by 10,000
- Multiplying and Dividing by Whole Numbers
- Multiplying and Dividing with Decimals
- Negative Numbers
- Prime Numbers
- Multiples, Factors and Prime Factors
- LCM and HCF
- Fractions without a calculator
- Fractions Problems
- Fractions, Decimals and Percentages
- Rounding Numbers
- Estimating
- Rounding Errors
- Powers
- Roots
- Standard Form

## Section 2 – Algebra

- Algebra – Simplifying
- Algebra – Multiplying and Dividing
- Multiplying Double Brackets
- Factorising
- Solving Equations
- Expressions, Formulas and Functions
- Formulas and Equations from Words
- Formulas and Equations from Diagrams
- Rearranging Equations
- Sequences
- Inequalities
- Quadratic Equations
- Simultaneous Equations
- Proof

## Section 3 – Graphs

- Coordinates and Midpoints
- Straight-Line Graphs
- Straight-Line Graphs – Gradients
- Straight-Line Graphs –  $y=mx+c$
- Using  $y=mx+c$
- Quadratic Graphs
- Harder Graphs
- Solving Equations Using Graphs
- Distance-Time Graphs
- Real-Life Graphs

## Section 4 – Ratio, Proportion and Rates of Change

- Ratio
- Direct Proportion Problems
- Inverse Proportion Problems
- Percentages
- Compound Growth and Decay
- Unit Conversions
- Area and Volume Conversions
- Time Intervals
- Speed, Density and Pressure
- Properties of 2D Shapes
- Congruent Shapes

## Section 5 – Shape and Area



## Section 6 – Angles and Geometry

## Section 7 – Probability and Statistics

- Similar Shapes
- The Four Transformations
- Perimeter and Area
- Perimeter and Area – Circles
- 3D Shapes
- 3D Shapes – Surface Area
- 3D Shapes – Volume
- Projections
- Angle Basics
- Five Angle Rules
- Parallel Lines
- Geometry Problems
- Angles in Polygons
- Triangle Construction
- Loci and Construction
- Bearings
- Maps and Scale Drawings
- Pythagoras' Theorem
- Trigonometry: Sin, Cos, Tan
- Trigonometry: Common Values
- Vectors
- Probability Basics
- More Probability
- Probability Experiments
- The AND / OR Rules
- Tree Diagrams
- Sets and Venn Diagrams
- The AND / OR Rules
- Tree Diagrams
- Sets and Venn Diagrams
- Sampling and Bias
- Collecting Data
- Mean, Median, Mode and Range
- Simple Charts and Graphs
- Pie Charts
- Scatter Graphs
- Frequency Tables – Finding Averages
- Grouped Frequency Tables
- Interpreting Data
- Comparing Data Sets

## PE

Although there are no sports facilities at Belgrave School itself, students are taken locally to Hengrove Leisure Centre for the majority of their lessons and our local Primary School, Four Acres. Activities are planned according to the students and can range from Multi Skills, The Gym, Leadership, Trampolining, Badminton, Rock Climbing and Rounders.

# PSHE

PSHE will follow a programme using 'Jigsaw' materials and will cover six different topics throughout the year:

Being Me in My World	Celebrating Difference	Dreams and Goals	Healthy Me	Relationships	Changing Me
Human rights, societal freedom, understanding safety in UK and beyond, ending relationships safely, stages of grief, loss and bereavement, social media and culture, use of online data, threats to online safety, online identity, assessing and managing risk	Equality including in the workplace, in society, in relationships. Equality and vulnerable groups. Power and control	Impact of physical health in reaching goals, relationships and reaching goals, work/life balance, connections and impact on mental health, benefits of helping others, online profile and impact on future goals	Improving health, sexual health, blood-borne infections, self-examination, diet and long-term health, misuse of prescription drugs, common mental health disorders, positive impact of volunteering, common threats to health including chronic disease, epidemics, misuse of antibiotics Organ donation Stem cells	Sustaining long-term relationships, relationship choices, ending relationships safely, consequences of relationships ending e.g. bullying, revenge porn, grief-cycle. Divorce and separation, impact of family breakup on children, understanding love, fake news and rumour-mongering, abuse in teenage relationships. Legislation, support and advice	Impact of societal change on young people, role of media on societal change, reflection on change so far and how to manage it successfully, decision making, sexual identity gender, spectrum of sexuality, stereotypes in romantic relationships, sexual identity and risk, family change, sources of support.

## Science

### AQA GCSE Combined Science (8464)

Equivalent to Two GCSEs

We seek to develop a fascination and wonder at the world around us, scientific knowledge and investigative skills. The topics we cover are:

Working Scientifically

- The Scientific Method
- Communication & Issues Created by Science
- Risk
- Safety and Ethics
- Designing Experiments
- Measuring Techniques
- Heating Substances
- Working with Electronics

B1 Cell Biology

- Cells
- Microscopy
- Set Practical on Microscopy
- Cell differentiation and Specialisation
- Chromosomes and Mitosis
- Stem Cells
- Diffusion
- Osmosis

## B2 Organisation

- Active Transport
- Exchange Surfaces
- Exchanging Substances
  
- Cell Organisation
- Enzymes
- Set Practical on Investigating Enzymatic Reactions
- Enzymes and Digestion
- Set Practical on Food Tests
- The Lungs
- Circulatory System – The Heart
- Circulatory System – Blood Vessels
- Circulatory System – Blood
- Cardiovascular Disease
- Health and Disease
- Risk Factors for Non-Communicable Disease
- Cancer
- Plant Cell Organisation
- Transpiration and Translocation
- Transpiration and Stomata

## B3 Infection and Response

- Communicable Disease
- Viral, Fungal and Protist Diseases
- Bacterial Disease and Preventing Disease
- Fighting Disease
- Fighting Disease – Vaccination
- Fighting Disease – Drugs
- Developing Drugs

## B4 Bioenergetics

- Photosynthesis and Limiting Factors
- The Rate of Photosynthesis
- Respiration and Metabolism
- Aerobic and Anaerobic Respiration
- Exercise

## B5 Homeostasis and Response

- Nervous system
- Reproduction
- Meiosis
- X and Y Chromosomes
- Genetic diagrams
- Inherited disorders
- Family Trees and Embryo Screening
- Variation
- Evolution
- Antibiotic Resistance
- Selective breeding
- Genetic Engineering
- Fossils
- Classification

## B7 Ecology

- Competition
- Abiotic and Biotic Factors

- Adaptations
- Food Chains
- Using Quadrats
- Using Transects
- The Water Cycle
- The Carbon Cycle
- Biodiversity and Waste Management
- Global Warming
- Deforestation and Land Use
- Maintaining Ecosystems and Biodiversity

#### C1 Atomic Structure and the Periodic Table

- Atoms
- Elements
- Compounds
- Chemical Equations
- Mixtures and Chromatography
- Set Practical on Separation Techniques
- Distillation
- Set Practical on Simple Distillation
- The History of the Atom
- Electronic Structure
- Development of the Periodic Table
- The Modern Periodic Table
- Metals and Non-Metals
- Groups 1 Elements
- Group 7 Elements
- Group 0 Elements

#### C2 Bonding, Structure and Properties of Matter

- Formation of Ions
- Ionic Bonding
- Ionic Compounds
- Covalent Bonding
- Simple Molecular Substances
- Polymers and Giant Covalent Structures
- Allotropes of Carbon
- Metallic Bonding
- States of Matter
- Changing State

#### C7 Organic Chemistry

- Hydrocarbons
- Fractional Distillation
- Uses and Cracking of Crude Oil

#### C8 Chemical Analysis

- Purity of Formulations
- Paper Chromatography
- Tests for Gases

#### C9 Chemistry and the Atmosphere

- The Evolution of the Atmosphere
- Greenhouse Gases and Climate Change
- Carbon Footprints
- Air Pollution

#### C10 Using Resources

- Finite and Renewable Resources
- Reuse and Recycling

## P 1 Energy

- Life Cycle Assessments
- Potable Water
- Waste Water Treatment
  
- Energy Stores and Systems
- Kinetic and Potential Energy Stores
- Specific Heat Capacity
- Set Practical on Specific Heat Capacities
- Conservation of Energy and Power
- Reducing Unwanted Energy Transfers
- Efficiency
- Energy Resources and Their Use
- Wind, Solar and Geothermal
- Hydro-electricity, Waves and Tides
- Biofuels and Non-renewables
- Trends in Energy Resource Use

## P2 Electricity

- Current and Circuit Symbols
- Resistance and  $V=IR$
- Set Practical on Factors Affecting Resistance
- Resistance and I-V Characteristics
- Set Practical on I-V Characteristics
- Circuit Devices
- Series Circuits
- Parallel Circuits
- Set Practical on Investigating Resistance
- Electricity in the Home
- Power of Electrical Appliances
- The National Grid

## P3 Particle Model of Matter

- The Particle Model and Motion in Gases
- Density of Materials
- Internal Energy and Changes of State
- Specific Latent Heat

## P4 Atomic Structure

- Developing the Model of the Atom
- Isotopes and Nuclear Radiation
- Nuclear Equations
- Half-Life
- Irradiation and Contamination

## P5 Forces

- Contact and Non-Contact Forces
- Weight, Mass and Gravity
- Resultant Force and Work Done
- Forces and Elasticity
- Investigating Springs
- Distance, Displacement, Speed and Velocity
- Acceleration
- Distance-Time Graphs
- Velocity Time Graphs
- Newton's Laws
- Investigating Motion
- Stopping and Thinking Distance

P6 Waves

- Braking Distance
- Reaction Time
- Transverse and Longitudinal
- Frequency, Period and Wave Speed
- Investigating Waves
- Refraction
- Electromagnetic Waves
- Uses of EM Waves
- Investigating IR Radiation
- Investigating IR Absorption
- Dangers of Electromagnetic Waves
- Permanent and Induced Magnets
- Electromagnetism

P& Magnetic and Electromagnetism

## ICT and online safety

<b>Aims</b>	<b>To prepare and build confidence and life skills to use ICT effectively, independently and safely</b>
<b>Lesson Aims &amp; Learning outcomes</b>	<ul style="list-style-type: none"> <li>-Understand and apply the fundamental principles of ICT through activities that embed and develop ICT skills and Digital Well-being.</li> <li>-Learn how to use Chromebooks, Google Apps and accessibility options independently and confidently.</li> <li>-Develop awareness and social skills around online behaviour, safety, copyright, piracy, and plagiarism.</li> <li>-Explore online social/behaviour issues and find solutions in managing/reporting inappropriate contact or content.</li> <li>- Develop skills in researching and problem solving or using software apps or further support and guidance.</li> <li>-Learn to identify fake and scam emails, texts, or sites and learning about data sharing and data consent.</li> </ul>
<p><b>Lesson Activities: All ICT tasks will have an element of writing, reading or research to support those cross curricular learning opportunities. Lessons will be interactive, with students working both individually or in pairs/assisted. Tasks provide extension activities for varying abilities.</b></p>	

<b>Topics</b>	<b>Learning Objectives</b>
Concept of ICT	Learning about Hardware and Software and the concepts of Information and Communication Technology. (ICT)
Introduction & ICT Expectations	Understanding and implementing good working practices. Chromebook care and management and online safety.
Google System & Chromebooks	Understand the concept of the G- Suite and its Apps and be able to open apps, navigate and use effective editing skills.
Computer Security	Recognise the important security issues associated with using computers.
Managing Files, Folders,	Implement effective file management of Docs,Sites, Slides, Email's, Files & Folders (Storage, deleting, restoring) Navigate & search for files.
G-Mail	<ul style="list-style-type: none"> <li>Learning to navigate and access emails. Write, send and receive emails using good email protocols.</li> <li>Locating addresses, entering text, links. Adding Signatures and attachments.</li> <li>Organising, managing and saving emails into folders.</li> </ul>
The Internet and online Safety	Learning and understanding school policy for online usage.

	Learning and understanding about the Internet and how to use safely and appropriately both in school and at home.
Online Safety	Developing an awareness of the online risks and how to identify them and who to refer concerns to.
Research & Safe Searching	Understanding how to search using appropriate and effective language. Applying targeted terms to generate safe searches. Researching professional websites such as Colleges, Government or job sites.
Safer Internet Day	Researching activities and events taking place. Plan school events to deliver.
Research Skills	How to authenticate and evaluate websites and online search results. How to gather accurate and appropriate information and analysis what information to use.
Data Protection, Copyright & Plagiarism	Recognise the important legal issues in relation to copyright and data protection associated with using computers. How to evaluate and gather statistical or factual information to use and how to use and credit the source.
Additional Activities	To learn how to use other online resources. Video conferencing, podcasting, movie making, coding, gaming apps.

## Communication Skills

The following skills will be covered though independent, paired and group activities across all classes.

### Body Language

1. Eye contact
2. Facial expression
3. Gesture
4. Distance
5. Touch
6. Fidgeting
7. Posture
8. Personal appearance

### The way we talk

1. Volume
2. Rate
3. Clarity
4. Intonation
5. Fluency

### Conversational Skills

1. Listening
2. Starting a conversation
3. Taking turns
4. Asking questions
5. Answering questions
6. Being relevant
7. Repairing
8. Ending a conversation
9. Debate

## **Assertiveness**

1. Expressing feelings
2. Standing up for self
3. Making suggestions
4. Reusing
5. Disagreeing
6. Complaining
7. Apologising
8. Requesting explanation

**British Values** are promoted across the curriculum

**Individual Safety** is taught, reinforced and applied as appropriate across the curriculum, which is particularly relevant with the more vulnerable students.