

## Belgrave School Home - School Agreement

We would like to draw your attention to the following points and ask for your full support, which will enable us to function smoothly and ensure the best outcome for your child whilst at Belgrave School.

### Uniform

We encourage all our students to wear school uniform.

The school uniform comprises of a school navy blue sweatshirt and pale blue polo top with the school logo embroidered on the left side, obtainable from the School Office, and standard grey school trousers (girls may wear a standard school grey skirt), obtainable from any high street chain selling school clothes (M&S, BHS etc.)

The sports kit comprises of a white T-shirt and navy shorts with a football shirt option, these should be ordered from the School Office. We would like our students to wear a navy tracksuit for travelling to the sports activities and playing on the Downs. Your child will also need an old pair of trainers to change into for activities on the Downs as it is sometimes muddy. The uniform ordered from the school office takes approximately 3 weeks to arrive and must be paid for in advance.

Jewellery, nail polish and make up are not permitted.

### Equipment

Students will be provided with all the stationary they require, including coloured pencils and felt-tips. However, we do encourage children to become organised independent learners and, your child is welcome to bring their own stationary to school, including a pencil case, if he or she wishes. Your child will have their own drawer in the classroom in which to keep some belongings and Seniors each have a locker in the corridor. A key is available if you wish your child to be able to secure their locker, however we do ask for a deposit of £7 which will be returned at the end of the year when the key is handed in.

### Homework

We very much hope that parents will support their children by ensuring their homework is completed and handed in on time. We would also like to stress how important it is to listen to them read and to play the 'Nessy' card games with them. This practice will make sure your child gets maximum benefit from the teaching. Just ten minutes every day can make a big difference!

KS3 pupils are expected to engage in three main tasks each night:

1. **Twenty minutes maths** (this can be My Maths, Nessy Numbers, or Number Shark 5 if parents are willing to purchase this).
2. **Twenty minutes on the Nessy Reading programme.** They are to work through all the islands; this complements the work they are doing in the Dyslexia Intervention Slot at school.
3. **Twenty minutes reading** and then spend five minutes discussing what they have read with their parents. Please ask staff for suggestions on reading material.

On top of this KS3 students will be working on a project which they will need to research and prepare to present to their class (Power Point, poster, leaflet, book, model etc). We will tell the children what the current project is. This should be for about an hour a week, when it is convenient for your family.

KS 2 and 4 Pupils will have a specific homework timetables. KS 4 Pupils will be expected to do twenty minutes of My Maths per night alongside what is set on their homework timetable.

### Punctuality

We request that all children arrive on the premises by 8:45 (the start of the school day) unless a prior arrangement has been made. School finishes at 3:30 pm (for Juniors) and at 4 pm (for Seniors) and all children should have left the premises by 3:40 pm (Juniors) or by 4:10 pm (Seniors) unless prior notice is received.

### Sickness and Absence

If your child is unwell, please notify the school that same morning, by telephone (0117 974 3133) or e-mail [info@belgrave-school.org](mailto:info@belgrave-school.org). Generally the School Secretary will ring home if your child has not arrived into school by 9:30 am. If your child is away from school for more than 3 days at a time, we will require a written note. If your child becomes unwell at school, he/she will be taken to the Sensory Room and supervised by a member of staff. If it is obvious that they are too ill to continue with the school day, we will contact you to take your child home.

## **Behaviour**

We encourage good behaviour by positive rewards and praise. Stars and merits are awarded for good behaviour and outstanding effort. At the end of each week the child with the most stars/merits is rewarded pupil of the week. Occasionally, a child's poor behaviour will require a sanction. This is usually in the form of a small task to be undertaken during break time. The sanctions will be appropriate to the misdemeanour. We are happy to share our Behaviour and Anti Bullying Policies with you, copies of which are in the school office. Please ask if you would like to see them at any time

## **Lunch**

We are unable to provide lunch so your child will need to bring a packed lunch. As highlighted in the press recently, research has shown a link between foods high in saturated fat, sugar, refined carbohydrates and additives, all have a negative effect on learning and behaviour. For this reason we would ask parents to select foods carefully. Dehydration can also affect concentration, so we encourage the pupils to keep a bottle of water on their desk and to take regular sips. No fizzy drinks please.

## **School Trips**

We conduct a number of school trips throughout the year to help enhance the children's learning through experience. We endeavour to keep the costs to a minimum and they are often free. We also have a school minibus, which we use on a weekly basis, to access local sports facilities, such as swimming and tennis. Please can you make sure that you have completed the permission slip to allow your child to attend these trips. During the summer term we either arrange to go away to camp or sample a range of activity days within the local area. This encourages the children to develop team-building skills, whilst experiencing challenging and unusual activities.

## **Home / School Links**

As we are a small and friendly school, we operate an 'open door' policy. Parents are welcome at any time to meet their child's teacher to discuss their progress or any other issues that arrive. Many parents deliver and collect their children and this can be a good opportunity to communicate. The school telephone has an answer-phone service and messages are collected throughout the day. (School telephone: 0117 9743133, email : [info@belgrave-school.org](mailto:info@belgrave-school.org) ).

## **Parents' Open Afternoons**

Parents' Open Afternoons are held twice a year and a report is produced in the final term. We also hold parent information evenings, at which you can learn more about our methods of teaching and the Nessy Programme. We also encourage parents to join the Friends of Belgrave parent support group to help organise events such as the Christmas Party, Spring Picnic and Summer Fete.

## **Complaints**

We very much hope that you will not have cause for complaint, but in the first instance, it is hoped that it will be handled on an informal basis, making your feelings known to the teacher in the first instance, then to the Headteacher and, on the rare occasion things cannot be resolved, to the Principal. Our Complaints Policy is available to view in the school office.

## **Freedom of Information**

We are happy to share any of our policies with you and they are kept in the school office for easy access. If you would like to view any particular policy, please inform a member of staff and they will make them available to you.

The Headteacher of the School is Jonathan Skinner and the Principal is Pat Jones. They can be contacted any time on 0117 9743133 (Mr Skinner) and on 0117 973 9405 (Mrs Jones).

## **DECLARATION**

I have read and agree to support the school in the above points.

Signed .....

Please print name .....

Date .....